

CO-OP FEES DESCRIPTION

Course Fee: As noted in each registration form the course fee is paid directly to the instructor for his/her services. Course fees are established by the instructors.

Material/Admin Fees: This fee is collected to offset costs for photocopying and other course-related materials, including the instructor's copy of any curriculum used in the class.

Co-Op Fees: This fee covers expenditures such as gas/electricity for heating, air conditioning, lights, purchase of tables, chairs, TV, video/DVD player, white boards, cleaning products, general wear and tear, office materials etc. This fee is based on a "per student, per class" basis (i.e. the more students in a class, the more consumption).

Co-Op Family Registration Fee: This fee covers the "hidden costs" of running Co-Op as a whole such as facility rental, insurance, equipment, operational expenses, phone bills and administrative costs.